

Kiwanis

Cal - Nev - Ha Foundation

www.cnhfoundation.org

8360 Red Oak Street, Suite 201 • Rancho Cucamonga, CA 91730-0608

Office: 909-989-1500 Fax: 909-989-7779 E-mail: foundation@cnhkiwanis.org

SPECIAL OLYMPICS GRANT PROGRAM

The Special Olympics grant program was established to assist Kiwanis clubs and divisions in financing Special Olympics projects that exceed their own resources. The Cal-Nev-Ha Foundation makes available Special Olympics grants for **new projects**, by providing **matching start-up funds**, up to **\$500.00**. The Foundation Board of Directors established a maximum to ensure an optimum number of clubs will be able to participate in the program.

New projects are defined as projects conducted for the first time by the Kiwanis club or division applying for the grant. When the Kiwanis project is part of a larger event or community-wide project, the Foundation must know what portion of the event/project is the Kiwanis club/division project. To qualify for a grant, the Foundation requires club service hours be committed to the project and club funds are spent on the project.

To participate in the Special Olympics Grant Program, the following items are required:

1. A completed Special Olympics Grant Application form;
2. A project budget which shall include all sources of funding, including funds committed by the club, "in-kind" donations and any other sources of outside funding. The Foundation considers "in-kind" donations to be donations of materials, labor, and/or discounted merchandise as part of the total project budget. Grants or financial contributions from outside agencies are considered "other sources of outside funding" and not "in-kind" donations;
3. A copy of the club's current year Community Service Budget.**

*** If this is a division-wide project, a copy of each club's current year Community Service Budget must be submitted.*

If your grant is approved, you and your club agree to furnish the Kiwanis Cal-Nev-Ha Foundation with a follow-up grant report and funds expenditure report within 30 days of the end of the grant period. As part of your follow up report, we request photos, and if available, video clips and other data that would best convey how your grant was used and how providing this funding recognized the Kiwanis family.

Please note the following:

1. Incomplete applications will not be considered and will be returned to the club;
2. Completed grant applications should be submitted at least 30 days before the project start date. If application is submitted later, please include an explanation for consideration by the grant committee. Applications received more than 30 days after the project completion date will not be considered;
3. Application processing time is approximately four (4) weeks;
4. Special Olympics grants are limited to 50% of the total project cost up to a maximum amount of \$500;
5. Grant funding is limited to one award per project;
6. If your project is a fundraiser, it is ineligible for grant funds.

4. Describe the impact your project will have on your local Special Olympics community.

5. Describe the relationship between your project and the Objects of Kiwanis.

7. Describe the long-range feasibility of your club's project. Is this a "one-time" project or will it continue?

6. Amount being requested: _____ Total project cost: _____

7. Date when funds are needed: _____

8. Is your project a "fund-raiser"? Yes No *Please note, if this is a fundraiser, it is ineligible for grant funds.*

9. Has this project been approved by your club's Board of Directors? Yes No

10. Estimate of club service hours committed to this project: _____

Please include the following items with this application:

1. A project budget which shall include all sources of funding, including funds committed by the club, "in-kind" donations and any other sources of outside funding. The Foundation considers "in-kind" donations to be donations of materials, labor, and/or discounted merchandise as part of the total project budget. Grants or financial contributions from outside agencies are considered "other sources of outside funding" and not "in-kind" donations;
2. A copy of your club's current year Community Service Budget;
3. Supporting documentation or materials.

Mail completed application and supporting documents to:

Special Olympics Grant Program
Kiwanis Cal-Nev-Ha Foundation
8360 Red Oak Street, Suite 201, Rancho Cucamonga, CA 91730-0608

Signature of Kiwanis Club President

Date Submitted: